

REGENERATION, COMMUNITY AND CULTURE OVERVIEW AND SCRUTINY COMMITTEE

7 APRIL 2009

WORK PROGRAMME

Report from: Neil Davies, Chief Executive

Author: Caroline Salisbury, Overview and Scrutiny
Co-ordinator

Summary

The item advises the Committee of the current work programme and enables adjustments to be made in light of latest priorities, issues and circumstances. It gives Members the opportunity to shape and direct the Committee's activities over the year.

1. Budget and Policy Framework

- 1.1 Under Chapter 4 – Rules, paragraph 22.1 (v) General terms of reference, each overview and scrutiny committee has the responsibility for setting its own work programme.

2. Background

- 2.1 Appendix 1 to this report sets out the existing work programme for the Committee.

3. Agenda planning meeting

- 3.1 Members will be aware that Overview and Scrutiny Committees hold agenda planning meetings on a regular basis. These give officers greater guidance on information Members wish them to provide when scrutinising an issue.
- 3.2 An agenda planning meeting took place on 17 March 2009 where the Chairman was advised that the consultation on the Channel Tunnel Rail Link (CTRL) Route Utilisation Strategy (RUS) was due to be published on 28 April 2009 and that the council would have an eight week period in which to respond. The committee had previously

indicated that it wished to consider this strategy and therefore a special meeting of the committee would need to be convened to consider this matter. Due to the timelines, the Chairman requested that this is arranged for **6.00pm on Tuesday, 19 May 2009**. (This has since been agreed by the spokespersons for the Labour and Liberal Democrat groups.)

- 3.3 The Chairman was also advised there would be slippage on the Local Development Framework - Issues and Options report which was due to be reported to this meeting. There had been a very effective set of stakeholder events and in order to ensure that the required quality of report is submitted, a slightly longer time would be required, although officers were aware that this time should be kept to the absolute minimum. The Local Development Framework Advisory Group met on Monday, 23 March and was updated with this latest information.
- 3.4 Discussing the possible reporting options, the Chairman asked that this report is now submitted to the special meeting on 19 May in order that the committee can still consider it as pre-decision scrutiny and it will then be reported to Cabinet on 2 June. In the meantime, officers will provide a briefing note explaining the process and what has happened to date.

4 Future work programme

Cabinet's Forward Plan

- 4.1 There are no new items on the Cabinet's published Forward Plan within the remit of this committee. However, officers have suggested it will be necessary to submit reports to Cabinet in late June and mid-July on 'Waste Disposal Services: Award of Contract' and 'Waste Collection Services: Award of Contract'.
- 4.2 The committee is asked to consider whether it will leave the deliberation of these reports as pre-decision scrutiny to the Waste Contract Task Group (with a briefing note circulated on the outcome of those discussions) or that a special meeting of the committee is convened in mid-June 2009 to consider the 'Waste Disposal Services: Award of Contract' report and the scheduled meeting on 7 July to consider the 'Waste Collection Services: Award of Contract'.

5 Legal and financial implications

- 5.1 There are no financial or legal implications arising directly from this report.

6 Recommendations

6.1 Members are requested to:

- (i) consider the Committee's current workload and identify items for cancellation and/or for inclusion in the work programme set out at appendix A;
- (ii) agree that a special meeting is arranged for 6.00pm on Tuesday, 19 May 2009 to consider the consultation document on the Channel Tunnel Rail Link (CTRL) Route Utilisation Strategy and the Local Development Framework – Issues and Options report;
- (iii) consider whether to hold a special meeting of the committee in mid-June 2009 for the 'Waste Disposal Services: Award of Contract' report or to request that the Waste Contract Task Group considers both of the waste contract reports as pre-decision scrutiny and circulates a briefing note on the outcome of those discussions.

Background papers

None.

Lead officer contact

Caroline Salisbury, Overview and Scrutiny Co-ordinator

Telephone: 01634 332013 Email: caroline.salisbury@medway.gov.uk

Work Programme
Regeneration, Community and Culture Overview and Scrutiny Committee

Policy framework documents: Community Safety Plan, Local Transport Plan and plans and other strategies which together comprise the Development Plan

Item	Work type	Responsible officer	Objectives	Timescale
CCTV Parking Enforcement Smart Car	Service information	Andy McGrath, Assistant Director, Frontline Services	To consider the operational deployment of the CCTV Smart Car.	7 April 2009
Portfolio Holder in attendance - Portfolio Holder for Strategic Development and Economic Growth	Executive accountability		To hold the Portfolio Holder to account for executive decision-making.	7 April 2009
The Leader of the Council in attendance - Portfolio Holder for Regeneration	Executive accountability		To hold the Portfolio Holder to account for executive decision-making.	7 April 2009
Member item: Reduction in hours of free swimming for under 16's	Member item Councillor Godwin	Richard Hicks	To consider the reduction in hours of free swimming for under 16's.	7 April 2009
Local Development Framework (LDF) Options and Issues report on Cabinet Forward Plan	Pre-decision scrutiny	Brian McCutcheon, Local and Regional Planning Manager	To receive a report on 'Local Development Framework (LDF) Options and Issues' report on Cabinet Forward Plan	7 April 2009
Sport and Recreation Strategy	Pre-decision scrutiny	Gary Ingram, Sports, Leisure and Community Centres Manager	The Committee requested consideration of this matter before being submitted to Cabinet.	7 July 2009
Plan for central Strood	Policy development	Brian McCutcheon, Local and Regional Planning Manager	The Committee requested at its meeting on 13 January 2009 that a draft plan for central Strood is submitted to the first meeting of the Committee in the next municipal year.	7 July 2009

Item	Work type	Responsible officer	Objectives	Timescale
Possible funding for dedicated museum	Business management	Simon Curtis, Tourism and Heritage Manager	To investigate possible sources of external funding for a dedicated museum within Medway.	7 July 2009
Regeneration Framework progress report	Business management	Wendy Mesher, MRP Strategy and Support Manager	The committee requested that an update is submitted within 6 months of the 13 January 2009 meeting.	7 July 2009
Cultural Strategy	Policy development	Mandy Thwaites, Arts and Libraries Manager	The committee is asked to consider this matter before it is submitted to Cabinet.	27 August 2009
Traffic flow in Chatham town centre	Service information	Ian Wilson	To receive a report regarding the traffic flow in Chatham town centre following the removal of the Sir John Hawkins flyover.	Autumn 2009
Disabled Parking Bays Task Group	Scrutiny	Andy McGrath, Assistant Director, Frontline Services	To review the current criteria for the provision of disabled parking bays and report back on the findings/recommendations of the task group.	To be advised

Work completed in 2008/2009

25 February 2009

- Community Safety Partnership Plan 2009-2012
- Critical success factors - 3rd quarter
- Member's item - Visits to Beijing for Olympics and Paralympics
- Petition referral - alleygate in Ordnance Street, Chatham
- Portfolio Holder in attendance - Portfolio Holder for Community Services

13 January 2009

- Presentation from Kent Police and the Road Safety Team
- Portfolio Holder for Frontline Services in attendance
- Petitions
- Planning of Central Strood
- Regeneration Framework 2008/2009 progress report
- Local Transport Plan 2 - delivery report
- Draft capital and revenue budget proposals 2009/2010
- Member's item - Medway Tunnel

3 December 2008

- KCC Select Committee – High Speed 1 (CTRL) domestic rail services
- Tree Management Policy
- Storage of ammonium nitrate at Chatham Docks
- Parking charges update
- Strood impact study
- Kent Downs AONB Management Plan
- Performance Plan 2008/2009 mid year progress report

20 November 2008 (Special meeting)

- Award of Medway Park contract

21 October 2008

- Portfolio Holder for Community Safety and Enforcement in attendance
- Corporation Street Development Framework
- KCC Select Committee - High speed 1 (CTRL) domestic rail services
- Verge Parking Ban Pilot Schemes
- Fire Sprinkler Systems Policy
- Petitions

28 August 2008

- Community Safety Partnership Plan 2008-2011
- Museum Acquisition and Disposal Policy 2008-2012
- Local Area Agreements – update and next steps
- Critical success factors April – June 2008 (1st quarter)

29 July 2008

- Options appraisal for waste collection services

19 June 2008 (special)

- Chatham Centre and Waterfront Development Scheme
- Chatham Road Scheme

29 May 2008

- Veolia Annual Environmental Report 2007 update
- Local Transport Plan 2 – mid term delivery report on progress
- Black sack to blue bag change over
- Petitions